**Clatskanie Farmer Collective - Board of Directors Meeting Agenda  
Mission:** Clatskanie Farmer Collective cultivates a resilient local agricultural system by increasing market opportunities, community engagement, and producer support.

**This Board Values:** Open and honest communication, creativity, the acknowledgement and validation of unique perspectives, all different skills and talents and forces and seeing how those come together to bring something we can’t offer by ourselves alone, like-minded collaboration, listening skills (hard listening!), building community with like-minded people.

**Date/time:**  February 21st, 2024 9am Clatskanie Food Hub, 80 NE Art St. Steele Clatskanie

**Attendees:**  **Board members:**

* Brandon Schilling, president
* Tracy Prescott-MacGregor, secretary
* Kris Lillich, treasurer
* Sara Wells, vice president
* Wendy Schmidt
* Nancy Cary
* Terri Emrich
* Bekah Logan

**Executive Director: Jasmine Lillich; Program & Communications Manager: Kelsey Engstrom; Education Director and Hub Operations: Candy Uskoski**

| **Agenda Item** | **Key Points Discussed and/or Decisions Reached** | **Next Steps (who will do what by when)** |
| --- | --- | --- |
| Welcome! | We value your open & honest discussion! |  |
| Public Comment |  |  |
| Secretary report | 1. Approval of January minutes |  |
| Treasurer’s report | 1. Approval of Treasurer's report from January 2. Approve reimbursements 3. FFF grant |  |
| Tech/communications | 1. Any problems need addressing? |  |
| Admin updates | 1. Jotform 2. Bylaws 3. Strategic Plan Review and Finalize 4. 2024 Calendar of Events |  |
| Special Events | 1. Vendor Info Day 2. Producer Social & Concert Debrief |  |
| 2024 Education Committee | 1. Seed to Supper 2. Mending Mondays 3. Festival Ed. Vendors 4. Basket weaver |  |
| Grant update (Bekah) | 1. Kitchen Grants: RFSI, OCFSN, Ford Family 2. United Way |  |
| Teen Ambassador report (Nancy) |  |  |
| Marketing (Kelsey & Jasmine) | 1. Banners & signs |  |
| Community Garden update (Brandon) | 1. Sign & fence |  |
| Community updates (Jasmine) | 1. Chamber, AIC, Park & Rec, library, OCFSN, Food Bank, conferences |  |
| Music update (Brandon) |  |  |
| Food Hub Operations Report |  |  |
| Program Manager Report |  |  |
| Executive Director Report |  |  |
| Executive Session if needed |  |  |
| Board member updates |  |  |

| **Up next:**  -Fundraising 2024  -Murdock grant/ Americorp / IDA / Roundhouse  -Farm/food forest projects  -Stagger board member terms  -Bylaw changes: audit, voting, board responsibilities  -Internships |  |
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**Next meeting scheduled for: March 20th, 2024 (third Wednesday of each month)**